

## Explanation of Column Headers on Course Status Reports

Column Header	Description	Notes
UserID	System assigned auto-incrementing values within the database itself, starting with "1" based on the order the User was entered into the system	This is only for database information and not purposeful for comparing data
Email	User CTS unique ID	
Lname	Users Last Name	
Fname	Users First Name	
Jobtitle	ULA Location associated with the user in the CTS	
Groupcode	Company the user is associated with in the CTS	
Title	Title of the Course	Courses set to "disabled" will not appear on reports
Type	1 denotes a WBT or Web-Based course 2 denotes an Instructor Led or ILT course 3 denotes a PDF or Document Based course	
Status	0 denotes the course has not been launched 1 denotes the course is in progress 2 denotes the course has been completed	
Passfail	0 denotes no score for the course 1 denotes course was failed 2 denotes the course was passed successfully	
User level	0 denotes ULA Employee level system access 1 denotes Non-ULA Employee level system access 2 denotes System Administrator level system access	
Dateenrolled	Date the enrollment occurred	
Datedue	Date the enrollment is due to be completed	
Dateinitiated	Date the enrollment is first initiated	
Datecompleted	Date the enrollment was completed	Enrollments displaying 0000:00:00 denote completion was set manually and not by the system. System completions will be denoted by an actual time stamp (2013:01:15)
timesviewed	This is the number of times the enrollment had been viewed before completion	
ORG ID	System assigned auto-incrementing values within the database itself, starting with "1" based on the order the User was entered into the system	This is only for database information and not purposeful for comparing data